

## Application for Employment

Please complete entire application to ensure prompt processing

*Perkup Espresso is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, marital status, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by local, state, or federal law.*

**PERSONAL INFORMATION:** PLEASE PRINT

Name (Last, First, Middle): \_\_\_\_\_ Date of Application: \_\_\_\_\_

Present Address (Street, City, State, Zip): \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Permanent Address (If Different): \_\_\_\_\_ Telephone or Message Number: \_\_\_\_\_

Are You less than 18 years of age? (Circle) YES NO (Perkup Espresso is required to comply with local, state, or federal law.)

Are you legally eligible for employment in the U.S.? (Circle) YES NO Proof of U.S. citizenship or immigration status will be required if hired for a position in the U.S.	Have you been convicted of a felony in the last (7) years? Yes No If yes, list convictions that are a matter of public record(arrests are not convictions). A conviction will not necessarily disqualify you for employment.
--	---

**EMPLOYMENT DESIRED:** (If you are applying for a retail hourly position, please keep in mind that the availability of hours may vary.)

Position: \_\_\_\_\_ Location: \_\_\_\_\_ Salary Desired: \_\_\_\_\_ Date you can start: \_\_\_\_\_

Specify hours available for each day of the week

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
--------	--------	---------	-----------	----------	--------	----------

Are you able to work overtime? \_\_\_\_\_

Have you ever worked for Perkup Espresso? \_\_\_\_\_ If yes, when? \_\_\_\_\_ Which Store? \_\_\_\_\_

**EDUCATION:**

	Name and Address of School	Circle last				Did You		Subjects Studied and Degrees Received
		Year completed	Graduate	1	2	3	4	
High School		1	2	3	4	Y	N	
College Level		1	2	3	4	Y	N	
Tech School		1	2	3	4	Y	N	
Other		1	2	3	4	Y	N	

List skills relevant to the position you are applying for:

Have you ever visited a Perkup Espresso location? Where? Describe your experience.

What is your favorite coffee drink?

Describe why you would be a good candidate for a Barista in a coffee drive-thru?

<b>EMPLOYMENT HISTORY:</b> <i>Please List Positions Starting with Present or Most Recent</i>				
Date From:	Current Employer (Name and Address of Employee-Type of Business)	Salary or Hourly Starting _____	Position	Reason for Leaving:
To:		Ending _____		
Duties Performed:		If hourly, average # of hours per week		
Supervisor's Name:		Phone Number: May we contact:		
Date From:	Previous Employer (Name and Address of Employee-Type of Business)	Salary or Hourly Starting _____	Position	Reason for Leaving:
To:		Ending _____		
Duties Performed:		If hourly, average # of hours per week		
Supervisor's Name:		Phone Number: May we contact:		
Date From:	Previous Employer (Name and Address of Employee-Type of Business)	Salary or Hourly Starting _____	Position	Reason for Leaving:
To:		Ending _____		
Duties Performed:		If hourly, average # of hours per week		
Supervisor's Name:		Phone Number: May we contact:		
Date From:	Previous Employer (Name and Address of Employee-Type of Business)	Salary or Hourly Starting _____	Position	Reason for Leaving:
To:		Ending _____		
Duties Performed:		If hourly, average # of hours per week		
Supervisor's Name:		Phone Number: May we contact:		

<b>REFERENCES:</b> <i>You May List Personal and/or Business References</i>				
Name:	Address:	Phone #:	How Acquainted?	How Long?
1				
2				
3				

I hereby authorize Perkup Espresso to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I hereby authorize the above schools, references and former (and/or present) employers to give or verify any information they have regarding me, and I release all schools, references and former (and/or present) employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Perkup Espresso, I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Perkup Espresso to hire me. I understand that my employment is at will, which means employment with this company is not for a definite period of time and is based on the mutual consent of each employee and the company.

Date \_\_\_\_\_ Signature \_\_\_\_\_

<b>Hiring Manager's Use Only:</b>
-----------------------------------

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER!!!**  
 Perkup Espresso LLC  
 Anchorage, AK