

🌟 ****Join Our Team as a Product Inventory Specialist!**** 🌟

Are you a detail-oriented and proactive individual with a knack for managing inventory? We're excited to invite you to be part of our team at Perkup Espresso as a ****Product Inventory Specialist****. Your skills will directly impact our operations and customer satisfaction.

****Position:**** Product Inventory Specialist











****Location:**** Wasilla, Palmer and Anchorage

****Type:**** Part-Time

****Salary:**** \$22/hour plus auto allowance

****Schedule:**** Monday through Friday, 8 am – 1 pm

****Responsibilities:****

-  Maintain weekly inventory forms.
-  Place shop orders from various vendors.
-  Expedite and facilitate product movement between shops.
-  Verify invoices and address discrepancies.
-  Handle credits and vendor communication.
-  Source critical items through alternate resources.
-  Train other team members on inventory procedures.
-  Research new product ideas.
-  Assist in marketing and product awareness efforts.
-  Maintain regular communication with the team.

****Requirements:****

- Proficiency in Microsoft Office.
- Strong communication skills.
- Excellent organizational abilities.

- ✔ Proactive problem-solving mindset.
- ✔ Detail-oriented and team-oriented.
- ✔ Enthusiasm to go above and beyond.
- ✔ Clean driving record, insurance and reliable transportation
- ✔ Ability to lift up to 40 pounds and meet physical demands of moving product

Ready to make an impact? Apply online now at www.perkupespressollc.com/employment

Perkup Espresso is an Equal Opportunity Employer